



### Toledo Local Section Administration Form 2015

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2015?*	8
2. How many members were there in the executive committee during 2015?*	6
3. How did the executive committee communicate with one another during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - telephone, in person mtgs
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2015 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2015?	<input checked="" type="radio"/> Yes <input type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> Self-nomination <input checked="" type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input checked="" type="checkbox"/> Formal leadership training <input checked="" type="checkbox"/> Long term plan <input checked="" type="checkbox"/> Outreach to new members <input checked="" type="checkbox"/> Arm-twisting <input checked="" type="checkbox"/> Other - start including Student Chapter membwes
8. Did your local section conduct an officer election during 2015? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
10. How many members voted in your local section officer election in 2015?*	35
Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.	

11. 2015 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*	Had active Section meetings with programs. Earned ChemLuminary Award. Represented at both national meetings and regional meeting by Councilor plus others Section leadership. Committed to host CERM 2018. Outstanding Outreach program, CCED, NCW, SEED program, EC mtgs (100% attendance).
12. 2016 Chair's goals for the Section	
a. Please list your top 3 goals:	Lead and support members in their responsibilities and in plans for section business and events
	Sustain Outreach programs that have grown over the last couple of years Continue to reach out to membership to attend our events, volunteer for our committees, and volunteer for our Outreach Programs
b. What are your concerns and challenges?*	Another Goal: Monitor our finances and advocate judicial decisions regarding "proposed additional funding requests" to budget  Concerns: 1) Recruiting enough section volunteers to help with events and outreach and planning for Centennial year (2017) 2) per Dean Martin "Too many chiefs and not enough Indians" to get things done 3) "Biting off more than we can chew" or "stretching ourselves too thin"
13. 2016 Chair-Elect's goals for the Section	
a. Please list your top 3 goals:	1) To rebuild the section by recruiting more members to participate in section events and outreach 2) To provide excellent and varied programming opportunities during 2016 for members and the public. 3) To rebuild trust and boost morale within the executive committee
b. What are your concerns and challenges?*	-Morale is at an all-time low on the executive committee, and this has been triggering arguments and conflicts between members on the executive committee and committee chairs. We really need to boost morale in order to work together more efficiently. I believe that if morale improves, then trust will improve, we will be able to work together more efficiently to achieve our section goals.  -I am concerned that the current model of programming - which it has been successful - has depleted our funds; if this level of spending continues, we will be broke before we host CERM 2018.  -Getting membership to participate is a perennial problem, so one of the things i want to do is to have different programming ideas that's family friendly. There has been some resistance to that idea already.

Local Section Administration Form - Organization

1. Did your local section have any active committees with two or more members during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the response to 1 (above question ) is YES, please select the committee and enter the chair's name.	<input checked="" type="checkbox"/> Awards Joanna Hinton <input checked="" type="checkbox"/> Budget/Finance Jim Zubricky <input type="checkbox"/> Career assistance/Employment <input checked="" type="checkbox"/> Chemistry Olympiad Somnath Dutta <input checked="" type="checkbox"/> Community Activities Joanna Hinton <input type="checkbox"/> Continuing Education <input checked="" type="checkbox"/> Educational Edith Kippenhan <input type="checkbox"/> EHS <input type="checkbox"/> Environmental <input type="checkbox"/> Government Affairs <input checked="" type="checkbox"/> Industry Relations Frank Butwin <input checked="" type="checkbox"/> Long Range Planning Joanna Hinton

	<input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input type="checkbox"/> Minority Affairs <input checked="" type="checkbox"/> Newsletter/Publications      Joanna Hinton <input checked="" type="checkbox"/> Nominations      Joanna Hinton <input type="checkbox"/> Professional Relations <input checked="" type="checkbox"/> Project SEED      Andy Jorgensen <input checked="" type="checkbox"/> Public Relations      Joanna Hinton <input type="checkbox"/> Senior Chemists <input type="checkbox"/> Women Chemists <input type="checkbox"/> Younger Chemists <input checked="" type="checkbox"/> Other      By-Laws Review
2. How many subsections were active in your local section during 2015?*	0
3. How many subsection meetings were held by your local section during 2015?*	0
4. How many topical groups were active in your local section during 2015?*	0
5. How many topical group meetings were held in your local section during 2015?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2015?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2015?*	2
8. What was the approximate number of active volunteers in your local section during 2015?*	30
9. Please estimate the number of new volunteers in your local section during 2015?*	10
10. Please indicate all the ways that your local section recognized volunteers during 2015.* (Check all that apply.)	<input checked="" type="checkbox"/> Certificates <input checked="" type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input checked="" type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input checked="" type="checkbox"/> Recognition on web <input checked="" type="checkbox"/> Recognition in newsletter <input checked="" type="checkbox"/> Other -      Gift cards or ACS item

**Local Section Administration Form - Communications**

1. How many local section meetings were held during 2015?*	17
2. On average, how many members attended a local section meeting during 2015?*	25
3. How did Councilors report to your local section members about national ACS matters during 2015?*(Check all that apply.)	<input checked="" type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2015?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members?*	Website and Facebook, updated regularly. Newsletters several times a year, emails of upcoming events with flyers attached; save a date postcards
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	3
5a2 Number of meeting notices:*	25



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