Organization Name : Toledo Generated By : Joanna Hinton

Report name : Local Section Administration Form 2015 Generated Date : Feb 22, 2016 1:12 PM



Toledo Local Section Administration Form 2015

| Local Section Administration Form - Governance | |
|---|---|
| 1. How many times did the executive committee conduct governance business during 2015?* | 8 |
| 2. How many members were there in the executive committee during 2015?* | 6 |
| 3. How did the executive committee communicate with one another during 2015?* (Check all that apply.) | ☑ Email ☐ Teleconference ☐ ACS Network ☑ Other - telephone, in person mtgs |
| 4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?* | 100% |
| 5. Did a member of your local section attend the Local Section Leaders Track at the 2015 ACS Leadership Institute?* | |
| 6. Did your local section have a succession and/or leadership development plan during 2015? | |
| 7. How did your local section identify future leaders and get them into the leadership pipeline during 2015?* (Check all that apply.) | ☑ Self-nomination ☑ Solicitation or advertising ☑ Identify active committee members ☑ Formal leadership training ☑ Long term plan ☑ Outreach to new members ☑ Arm-twisting ☑ Other - start including Student Chapter membwes |
| 8. Did your local section conduct an officer election during 2015? * | |
| 9. Did your local section conduct its elections electronically during 2015?* | Yes |
| 10. How many members voted in your local section officer election in 2015?* | 35 |

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

| Organization Name : Toledo | Generated By: Joanna Hinton |
|--|---------------------------------------|
| Report name : Local Section Administration Form 2015 | Generated Date : Feb 22, 2016 1:12 PM |

| 11. 2015 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:* | Had active Section meetings with programs. Earned ChemLuminary Award. Represented at both national meetings and regional meeting by Councilor plus others Section leadership. Committed to host CERM 2018. Outstanding Outreach program, CCED, NCW, SEED program, EC mtgs (100% attendance). |
|--|--|
| 12. 2016 Chair's goals for the Section | |
| a. Please list your top 3 goals: | Lead and support members in their responsibilities and in plans for section business and events |
| | Sustain Outreach programs that have grown over the last couple of years |
| | Continue to reach out to membership to attend our events, volunteer for our committees, and volunteer for our Outreach Programs |
| b. What are your concerns and challenges?* | Another Goal: Monitor our finances and advocate judicial decisions regarding "proposed additional funding requests" to budget |
| | Concerns: 1) Recruiting enough section volunteers to help with events and outreach and planning for Centennial year (2017) |
| | per Dean Martin "Too many chiefs and not enough Indians" to get things done |
| | 3) "Biting off more than we can chew" or "stretching ourselves too thin" |
| 13. 2016 Chair-Elect's goals for the Section | |
| a. Please list your top 3 goals: | To rebuild the section by recruiting more members to participate in section events and outreach |
| | To provide excellent and varied programming opportunities during 2016 for members and the public. |
| | To rebuild trust and boost morale within the executive committee |
| b. What are your concerns and challenges?* | -Morale is at an all-time low on the executive committee, and this has been triggering arguments and conflicts between members on the executive committee and committee chairs. We really need to boost morale in order to work together more efficiently. I believe that if morale improves, then trust will improve, we will be able to work together more efficiently to achieve our section goals. |
| | -I am concerned that the current model of programming - which it has been successful - has depleted our funds; if this level of spending continues, we will be broke before we host CERM 2018. |
| | -Getting membership to participate is a perennial problem, so one of the things i want to do is to have different programming ideas that's family friendly. There has been some resistance to that idea already. |

| Local Section Administration Form - Organization | | | | |
|---|---|--|--|--|
| 1. Did your local section have any active committees with two or more members during 2015?* | ⊚ Yes ○ IIo | | | |
| a. If the response to 1 (above question) is YES, please select the committee and enter the chair's name. | Awards Budget/Finance Jim Zubricky Career assistance/Employment Chemistry Olympiad Community Activities Continuing Education Educational EHS Environmental Government Affairs Industry Relations Long Range Planning Joanna Hinton | | | |
| | | | | |

| ne : Local Section Administration Form 2015 | | Generated Date : Feb 22, 2016 1:12 PM | | |
|--|--|--|---|--|
| | | | | |
| | | Membership/Membership Retention Mentoring Minority Affairs Newsletter/Publications Nominations Professional Relations Project SEED Public Relations Senior Chemists Women Chemists Younger Chemists | Joanna Hinton Joanna Hinton Andy Jorgensen Joanna Hinton | |
| How many subsections were active in your local section during 2015?* | 0 | | | |
| 3. How many subsection meetings were held by your local section during 2015?* | 0 | | | |
| How many topical groups were active in your local section during 2015?* | 0 | | | |
| 5. How many topical group meetings were held in your local section during 2015?* | 0 | | | |
| 6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2015?* | O Yes | ⊚ Ho | | |
| 7. How many dues-paying affiliate members were in your local section during 2015?* | 2 | | | |
| 8. What was the approximate number of active volunteers in your local section during 2015?* | 30 | | | |
| 9. Please estimate the number of new volunteers in your local section during 2015?* | 10 | | | |
| Please indicate all the ways that your local section recognized volunteers during 2015.* (Check all that apply.) | YYYYYY | Certificates Awards Letter to volunteer super Letter to volunteer Recognition at an event Recognition on web Recognition in newslette Other - Gift care | | |
| Local Section Administration Form Communications | | | | |
| Local Section Administration Form - Communications | 17 | | | |
| How many local section meetings were held during 2015?* On average, how many members attended a local | 17 25 | | | |
| section meeting during 2015?* | | | | |
| How did Councilors report to your local section members about national ACS matters during 2015?* (Check all that apply.) | V V | At a section meeting At an executive committee In the newsletter On the local section web Other - | Ç | |
| 4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2015?* | Yes | O Ho | | |
| 5.How does the sections leadership communicate information to its members?* | Website and Facebook, updated regularly. Newsletters several times a year, emails of upcoming events with flyers attached; save a date postcards | | | |
| 5a How Often do these communications occur: | | | | |
| 5a1 Number of newsletters published:* | 3 | | | |

Generated By: Joanna Hinton

Organization Name : Toledo

25

5a2 Number of meeting notices:*

| on Name : Toledo | Generated By: Joanna Hinton | | | |
|---|--|--|--|--|
| ne : Local Section Administration Form 2015 | Generated Date : Feb 22, 2016 1:12 PM | | | |
| | | | | |
| 6.What social media does your local section use? | Facebook Twitter | | | |
| | LinkedIn | | | |
| | ☑ Other - website | | | |
| 7. Did your local section have a website during 2015?* | ⊚ Yes ○ No | | | |
| 7a. If the answer to 7 (above question) is YES, what was the URL for your local section's website? | http://toledosection.sites.acs.org/ | | | |
| 8. Did your local section post its Annual Report on your website during 2015?* | ⊙ Yes ○ No | | | |
| Local Section Administration Form - Nomination | | | | |
| Our Section would like to self-nominate for the Local Section Outstanding Performance Award.* | | | | |
| 2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2015 activities to support your nomination. | The Toledo Section of ACS had a super tremendous year in 2015, in many ways doubling 2014's great year. We had 30 activities, not counting EC meetings. About half of these were outreach oriented. | | | |
| | We had 8 events with major speakers, 3 Programs-In-Box, CCED, SEED Symposium, NCW at about 10 libraries and at Imagination Station, Baseball with the Toledo Mud Hens, Chemistry Olympiad, 3 separate Science Days, Annual Meeting Awards Night with President Diane Schmidt, Chemistry Jeopardy, leadership training for LS and others, and STEM in the Park. | | | |
| | We more than adequately met the criteria for the LS OP ChemLuminary Award. We doubled the activities over 2014, mostly in outreach to community, children, and student chapters. We again increased variety of programs. Attendance at meetings increased. We improved communication to our members and community via mailings, email, FaceBook, and website (look at it). More volunteers were recruited. We received 2 grants totaling \$2300. We enhanced our wonderful partnership with Toledo / Lucas County Library. The 2015 goals and successes are elaborated on in the 2015 Chair's report. Photos and summaries of our 2015 accomplishments and programs can be easily found on our LS website at http://toledosection.sites.acs.org/ | | | |
| | To put icing on the cake for our fabulous 2015 year in the Toledo Local Section, we were awarded the P3 Award by the Central Region Meeting at JGLCRM, mostly due to our 2014 Chair and 2015 Chair-Elect Joanna Hinton establishing a strong partnership with the Toledo - Lucas County Public Library. We also received our 1st ChemLuminary Award (nominated for 4, final selected for 2). Success breeds success, at least true from 2014 to 2015. We also had 4 LS members receive Salutes To Excellence Awards, presented by President Diane Grob-Schmidt. We think we are well deserving of the Local Section Outstanding Performance Award. | | | |
| | · | | | |
| Level Continue Administrative E | | | | |
| Local Section Administration Form - Supporting Materials | | | | |
| File Name File Size Brief Description | | | | |
| Local Section Administration Form - Approval | | | | |
| · | | | | |
| Comments | | | | |
| Excellent report on a wonderful year! | | | | |

This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.

Andy Jorgensen

☑ Approved & Submit for Review

02/15/2016

Organization Name : Toledo Generated By : Joanna Hinton

Report name : Local Section Administration Form 2015 Generated Date : Feb 22, 2016 1:12 PM

---- END OF REPORT ----